



# AGENDA MEMORANDUM

**Item No:** 5D.

**Meeting Date:** August 13, 2012

**From:** Brandy McDaniel, Budget Manager

**Subject:** Ordinance amending the fiscal year 2011-12 Budget for the General, , Carver Heights CRA, Hwy 441/27 CRA, Capital Projects, Electric, Water, Communications and Police Impact Fees Funds for the Third Quarter.

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## Staff Recommendation:

Staff recommends adopting the attached ordinance amending the fiscal year 2011-12 Budget for the General, Carver Heights CRA, Hwy 441/27 CRA, Capital Projects, Electric, Water, Communications and Police Impact Fees Funds for the Third Quarter.

## Analysis:

As established in the Budget Policy, adopted September 28, 1998, total appropriations within a fund cannot increase or decrease without formal action by the City Commission.

These budget adjustments are required due to the following changes:

<b>Fund</b>	<b>Amount</b>	<b>Source</b>
<b>General:</b>		
Public Safety Training Facility	\$ 32,633	Fund Balance
FEMA Grant- Bunker Gear Extractors (Fire)	83,730	Federal Grant
GIS Technician Position (Change in Accounting)	(32,620)	Transfer from Stormwater
TD Bank Charitable Foundation Grant for Training (Housing)	1,000	Contributions/Donations
CRA Coordinator Position (Change in Accounting)	(55,799)	Transfer from Carver CRA
<b>Total General Fund</b>	<u>\$ 28,944</u>	
<b>Carver Heights CRA:</b>		
CDBG Grant for Berry Park	\$ 75,000	Federal Grant
<b>Total Carver Heights CRA Fund</b>	<u>\$ 75,000</u>	
<b>Hwy 441/27 CRA:</b>		
Reduce Budget for Hwy 441/27 project	(\$3,691,573)	Fund Balance- Bond Proceeds
<b>Total Capital Projects Fund</b>	<u>(\$ 3,691,573)</u>	

**Capital Projects:**

Public Safety Training Facility (Fire)	\$ 32,633	Transfer from General Fund
Public Safety Training Facility (Police)	15,131	Transfer from Police Impact Fees
Airport Security Fence	623,280	State Grant
Reduce Budget for Airport Lighting Project	(60,000)	State Grant
<b>Total Capital Projects Fund</b>	<b>\$ 611,044</b>	

**Electric:**

Reduce Budget for Hwy 441/27 project	(\$3,691,573)	Transfer from Hwy 441/27 CRA
<b>Total Electric Fund</b>	<b>(\$ 3,691,573)</b>	

**Water:**

Pat Robinson Award for Backflow Tester	\$760	Miscellaneous Revenue
<b>Total Water Fund</b>	<b>\$ 760</b>	

**Communications:**

Reduce Lake County School Board Construction Budget	(\$125,000)	Renewal & Replacement, Fund Balance
<b>Total Communications Fund</b>	<b>(\$125,000)</b>	

**Police Impact Fees:**

Public Safety Training Facility	\$ 15,131	Fund Balance
<b>Total Police Impact Fees Fund</b>	<b>\$ 15,131</b>	

**Options:**

1. Adopt the attached ordinance amending the fiscal year 2011-12 budget for General, , Carver Heights CRA, Hwy 441/27 CRA, Capital Projects, Electric, Water, Communications and Police Impact Fees Funds, or
2. Such other action as the City Commission may deem necessary.

**Fiscal Impact:**

The following funds will increase/decrease as seen below:

<u>FUND</u>	<u>FY 2012 ADOPTED</u>	<u>CHANGE</u>	<u>FY 2012 AMENDED</u>
General	23,711,683	28,944	23,740,627
Stormwater	4,394,536	-0-	4,394,536
Greater Leesburg CRA	700,660	-0-	700,660
Carver Heights CRA	1,265,886	75,000	1,340,886
Hwy 441/27 CRA	5,723,304	(3,691,573)	2,031,731
Debt Service	1,628,054	-0-	1,628,054
Capital Projects	5,099,248	611,044	5,710,292
Electric	101,469,235	(3,691,573)	97,777,662
Gas	9,837,741	-0-	9,837,741
Water	13,247,706	760	13,248,466
Wastewater	11,673,194	-0-	11,673,194

Communications	2,635,864	(125,000)	2,510,864
Solid Waste	3,622,991	-0-	3,622,991
Police Pension	1,019,184	-0-	1,019,184
Fire Pension	1,220,868	-0-	1,220,868
General Employees Pension	2,375,000	-0-	2,375,000
Health Insurance	6,223,191	-0-	6,223,191
Workers' Compensation	625,321	-0-	625,321
Discretionary Sales Tax	1,669,799	-0-	1,669,799
Gas Tax	977,705	-0-	977,705
Police Impact Fees	5,800	15,131	20,931
Recreation Impact Fees	58,964	-0-	58,964
Building Permits	435,607	-0-	435,607
Police Education Receipts	15,000	-0-	15,000
Magnolia Townhomes	<u>156,093</u>	<u>-0-</u>	<u>156,093</u>
Total	\$199,792,634	(\$6,777,267)	\$193,015,367

**Submission Date and Time:** 9/5/12 3:29 PM

<b>Department:</b> <u>Finance</u> <b>Prepared by:</b> <u>Brandy McDaniel</u> <b>Attachments:</b> Yes <input type="checkbox"/> No <input type="checkbox"/> <b>Advertised:</b> <input type="checkbox"/> Not Required <input type="checkbox"/> <b>Dates:</b> _____ <b>Newspapers:</b> _____ _____ Revised 6/10/04	<b>Reviewed by: Dept. Head</b> _____ <b>Finance Dept.</b> _____ <b>Deputy C.M.</b> _____ <b>Submitted by:</b> _____ <b>City Manager</b> _____	<b>Account No.</b> _____ <b>Project No.</b> _____ <b>WF No.</b> _____ <b>Budget</b> _____ <b>Available</b> _____
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**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF  
LEESBURG, FLORIDA, AMENDING THE FISCAL YEAR 2011-12  
BUDGET FOR THE GENERAL, CARVER HEIGHTS CRA, HWY  
441/27 CRA, CAPITAL PROJECTS, ELECTRIC, WATER,  
COMMUNICATIONS AND POLICE IMPACT FEES FUNDS FOR THE  
THIRD QUARTER; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Commission of the City of Leesburg Florida, adopted a budget for Fiscal Year 2011-12 on September 26, 2011, which they felt was in the best interest of the citizens of the City of Leesburg, and

**WHEREAS**, it is now necessary to amend the current budget for Fiscal Year 2011-12 to provide funds for various projects as adopted at City Commission meetings, and

**WHEREAS**, such action was not anticipated in the original 2011-12 annual budget;

**NOW THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF  
LEESBURG, FLORIDA:**

**SECTION I.**

Pursuant to Section 200.065, Florida Statutes, and all other applicable laws, the following amounts for use by the various funds during Fiscal Year 2011-12 as reflected below, including all modifications or amendments made during this meeting, are hereby adopted as increases/decreases to the original budget for Fiscal Year 2011-12 for the City of Leesburg, Florida:

**GENERAL FUND**

**ESTIMATED REVENUES AND OTHER RECEIPTS**

Federal Grant	83,730
Contributions/Donations	1,000
Other Financing Sources:	
Fund Balance Appropriated	32,633
Transfer from Stormwater	(32,620)
Transfer from Carver CRA	(55,799)
<b>TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS</b>	<b><u>28,944</u></b>

**PROPOSED APPROPRIATIONS**

Public Safety	83,730
Physical Environment	(32,620)
Economic Environment	(54,799)
Other Uses:	
Transfers to Other Funds	32,633
<b>TOTAL PROPOSED APPROPRIATIONS</b>	<u><u>28,944</u></u>

**CARVER HEIGHTS CRA FUND****ESTIMATED REVENUES AND OTHER RECEIPTS**

Federal Grant	75,000
<b>TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS</b>	<u><u>75,000</u></u>

**PROPOSED APPROPRIATIONS**

Economic Environment	75,000
<b>TOTAL PROPOSED APPROPRIATIONS</b>	<u><u>75,000</u></u>

**Hwy 441/27 CRA FUND****ESTIMATED REVENUES AND OTHER RECEIPTS**

Other Financing Sources:	
Fund Balance- Bond Proceeds	(3,691,573)
<b>TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS</b>	<u><u>(3,691,573)</u></u>

**PROPOSED APPROPRIATIONS**

Non Expenditures:	
Transfer to Electric Fund	(3,691,573)
<b>TOTAL PROPOSED APPROPRIATIONS</b>	<u><u>(3,691,573)</u></u>

**CAPITAL PROJECTS FUND****ESTIMATED REVENUES AND OTHER RECEIPTS**

State Grant	563,280
Other Financing Sources:	
Transfer from Other Funds	47,764
<b>TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS</b>	<u><u>611,044</u></u>

**PROPOSED APPROPRIATIONS**

Public Safety	47,764
Transportation	563,280
<b>TOTAL PROPOSED APPROPRIATIONS</b>	<b>611,044</b>

**ELECTRIC FUND****ESTIMATED REVENUES AND OTHER RECEIPTS**

Other Financing Sources:

Transfer from Other Funds	(3,691,573)
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**TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS**(3,691,573)**PROPOSED APPROPRIATIONS**

Physical Environment	(3,691,573)
<b>TOTAL PROPOSED APPROPRIATIONS</b>	<b>(3,691,573)</b>

**WATER FUND****ESTIMATED REVENUES AND OTHER RECEIPTS**

Miscellaneous Revenue	760
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**TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS**760**PROPOSED APPROPRIATIONS**

Physical Environment	760
<b>TOTAL PROPOSED APPROPRIATIONS</b>	<b>760</b>

**COMMUNICATIONS FUND****ESTIMATED REVENUES AND OTHER RECEIPTS**

Other Financing Sources:

Renewal & Replacement	(57,216)
Fund Balance	(67,784)

**TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS**(125,000)**PROPOSED APPROPRIATIONS**

Physical Environment	(125,000)
<b>TOTAL PROPOSED APPROPRIATIONS</b>	<b>(125,000)</b>

**POLICE IMPACT FEES FUND****ESTIMATED REVENUES AND OTHER RECEIPTS**

Other Financing Sources:

Fund Balance 15,131

TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS 15,131

**PROPOSED APPROPRIATIONS**

Non-Expenditures:

Transfer to Capital Projects Fund 15,131

TOTAL PROPOSED APPROPRIATIONS 15,131

**ALL FUNDS****ESTIMATED REVENUES AND OTHER RECEIPTS**

Federal Grant 158,730

State Grant 563,280

Contributions/Donations 1,000

Miscellaneous Revenues 760

Other Financing Sources:

Transfers from Other Funds (3,732,228)

Renewal &amp; Replacement (57,216)

Fund Balance- Bond Proceeds (3,691,573)

Fund Balance Appropriated (20,020)

TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS (6,777,267)

**ALL FUNDS****PROPOSED APPROPRIATIONS**

Public Safety 131,494

Physical Environment (3,848,433)

Transportation 563,280

Economic Environment 20,201

Non Expenditures:

Transfers to Other Funds (3,643,809)

TOTAL PROPOSED APPROPRIATIONS (6,777,267)

## SECTION II.

This ordinance shall become effective upon its passage and adoption by the Leesburg City Commission in the manner provided by law.

**PASSED AND ADOPTED** at a regular meeting of the City Commission of the City of  
Leesburg, Florida held on the \_\_\_\_\_ day of August, 2012.

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Mayor

ATTEST:

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City Clerk